


# Keyboard Shortcuts for windows-ahk



This document lists the keyboard shortcuts for the [windows-ahk](#), a simple and intuitive AutoHotKey script for improving your workflow.

For setup instructions, please refer to the [README.md](#) on GitHub.

Made with ❤️ by [Bibek Aryal](#).

## Tray menu options

Option	Action	Hotkey
Run at startup	Enable/disable script to run automatically as startup (when you log on to your computer)	
Start menu shortcut	Show/hide script from the start menu entry	
Presentation mode	Toggle windows default presentation mode on/off	<div>Win + Shift + P</div>
Keyboard shortcut	View keyboard shortcuts, opens a pdf file containing the keyboard shortcuts and respective action	<div>Ctrl + Shift + Alt + \</div>
Open file location	Navigate to script's current directory	
View in GitHub	View source code in GitHub	
See AutoHotKey documentation	Visit official AutoHotKey v2 documentation	
Suspend Hotkeys	Disables or enables all hotkeys and hotstrings	<div>Ctrl + Shift + Alt + S</div>

## Hotkeys

aka **shortcut keys** - easily trigger an action (such as launching a program or keyboard macro).

### Global hotkeys

**Note:** You can customize the hotkeys (for function keys only) by editing the configuration file.

To do this:








1. Right-click on the window-ahk logo icon in the system tray.
2. Select **Launch configuration window**.
3. A new window will open. In this window, click **Open configuration file** or **Open configuration file location**.
4. Edit the configuration file as needed, ensuring that you follow the required formatting.

Key Combination	Action
<b>F1</b>	Open or switch to default browser (e.g., <a href="#">Firefox</a> ) (Use <b>Shift</b> + <b>F1</b> to open a new window)
<b>F2</b>	<i>...is rename</i>
<b>F3</b>	Open or switch to <a href="#">Spotify</a>
<b>F4</b>	Open or switch to <a href="#">VS Code</a>
<b>F5</b>	<i>...is refresh</i>
<b>F6</b>	Open or switch to <a href="#">SumatraPDF</a>
<b>F7</b>	Open or switch to Microsoft Word (Additionally, use <b>Shift</b> to open a new window)
<b>F8</b>	Open or switch to Microsoft Excel (use <b>Shift</b> for new window)
<b>F9</b>	Open or switch to <a href="#">Obsidian</a>
<b>F10</b>	Open or switch to PowerShell (use <b>Shift</b> for new window)
<b>F11</b>	<i>...is full screen</i>
<b>F12</b>	Switch back and forth between most recent two window (sends <b>Alt</b> + <b>Tab</b> )
<b>Win</b> + <b>E</b>	Open or switch to File Explorer (Use <b>Shift</b> to open a new window)
<b>Win</b> + <b>N</b>	Open or switch to <a href="#">Notepad</a> (Use <b>Shift</b> to open a new window)
<b>Win</b> + <b>S</b>	Search selected text using the active or default browser
<b>Win</b> + <b>Shift</b> + <b>S</b>	Search the contents of clipboard using the active or default browser
<b>Win</b> + <b>Shift</b> + <b>P</b>	Toggle presentation mode on or off
<b>CapsLock</b> & <b>7</b>	Transform selected text to lower case (e.g., <b>Hello, Word!</b> to <b>hello, word!</b> )
<b>CapsLock</b> & <b>8</b>	Transform selected text to title case (e.g., <b>hello, word!</b> to <b>Hello, Word!</b> )

Key Combination	Action
<b>CapsLock</b> & <b>9</b>	Transform selected text to upper case (e.g., Hello, Word! to HELLO, WORD! )
<b>Ctrl</b> + <b>Shift</b> + <b>V</b>	Paste as plaintext in Microsoft 365 apps (i.e. word, powerpoint, onenote, outlook, excel)
<b>Ctrl</b> + <b>Shift</b> + <b>C</b>	Copy text without new lines (useful for copying text from a PDF file)
<b>Ctrl</b> + <b>Shift</b> + <b>`</b>	Open or switch to <a href="#">Synctrayzor (Syncthing)</a>
<b>Ctrl</b> + <b>Shift</b> + <b>Alt</b> + <b>\</b>	View keyboard shortcuts
<b>Ctrl</b> + <b>Shift</b> + <b>Alt</b> + <b>S</b>	Disables or enables all hotkeys and hotstrings
<b>Shift</b> + <b>Space</b>	Replace space(s) with underscore(s) in the selected text (e.g., hello world! to hello_world! )

## File Explorer hotkeys

This works for all the explorer-based "save" and "load" boxes as well.

Key	Action
<b>Win</b> + <b>E</b>	Run/Switch through all the active File Explorers
<b>Ctrl</b> + <b>Shift</b> + <b>U</b>	Navigate to Current user directory
<b>Ctrl</b> + <b>Shift</b> + <b>E</b>	Navigate to This Pc 
<b>Ctrl</b> + <b>Shift</b> + <b>H</b>	Navigate to the Desktop 
<b>Ctrl</b> + <b>Shift</b> + <b>D</b>	Navigate to the Documents 
<b>Ctrl</b> + <b>Shift</b> + <b>J</b>	Navigate to the Downloads directory 
<b>Ctrl</b> + <b>Shift</b> + <b>M</b>	Navigate to the Music directory 
<b>Ctrl</b> + <b>Shift</b> + <b>P</b>	Navigate to the Pictures directory 
<b>Ctrl</b> + <b>Shift</b> + <b>V</b>	Navigate to the Videos directory 
<b>Ctrl</b> + <b>Shift</b> + <b>T</b>	Open Windows Terminal in current working directory

## Hotstring

Hotstrings are mainly used to expand abbreviations as you type them (auto-replace), they can also be used to launch any scripted action.

```
; for example
::wtf::Wow that's fantastic
```

Date and time

Assuming today's date and time is `Sunday, September 24, 2023 04:31 PM`

Abbreviation	Phrase
<code>/datetime</code>	Sunday, September 24, 2023, 16:31
<code>/time</code>	16:31
<code>/date</code>	September 24, 2023
<code>/week</code>	Sunday
<code>/day</code>	24
<code>/month</code>	September
<code>/mth</code>	09
<code>/year</code>	2023

Others

Abbreviation	Phrase
<code>/paste</code>	<i>Paste contents of clipboard</i>
<code>/cud</code>	<i>Full path of current user directory (eg. <code>/mnt/c/Users/bibek/</code>)</i>
<code>/gm</code>	Good morning
<code>/ge</code>	Good evening
<code>/gn</code>	Good night
<code>/ty</code>	Thank you very much
<code>/wc</code>	Welcome
<code>/mp</code>	My pleasure
<code>/lorem</code>	Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod...
<code>/plankton</code>	Plankton are the diverse collection of organisms found in water that are unable...

Abbreviation	Phrase
<div>/dear</div>	<div>Writes a email template with delight ful end greetings based on the time of the day</div> <div>e.g.,</div> <div>Dear Mr/Ms.</div> <div>Good evening, I hope that this email finds you well.</div> <div>...</div> <div>Hope today is the start of something amazing for you. Thank you.</div>